Pembroke College - COVID-19

The College has put measures in place to minimise the risk of the spread of COVID-19, including the introduction of hand sanitiser stations throughout College, requiring the use of face coverings in public spaces, reminding all members to adhere to social distancing and wash hands regularly, and arranging for those living in College accommodation to be grouped into small households. However, it is of course possible that suspected and actual cases of the virus will arise.

The information overleaf sets out the procedure which is in place at Pembroke to respond to, and support, any student living in College who experience the onset of COVID-like symptoms.

Please familiarise yourself with this in case the need to use it arises. It is very important that the guidance on immediate isolation is followed in order to protect other members of the community.

If you have any questions or concerns about the information please contact one of the following:

Mike Naworynsky, Home Bursar: mike.naworynsky@pmb.ox.ac.uk
Charlie Harris, Deputy Home Bursar: charles.harris@pmb.ox.ac.uk
Rachael Dean, Deputy Home Bursar: rachael.dean@pmb.ox.ac.uk

Please turn over...
What happens if you develop symptoms of COVID-19:

1. If you experience one or more COVID-19 symptoms:
   i) a high temperature
   ii) new continuous cough
   iii) loss or change to sense of taste or smell

2. Email the Porters Lodge (porters.lodge@pmb.ox.ac.uk) to report your symptoms and provide the following information:
   - Your name & mobile number
   - Site/Building & your room number
   - Your room type (en-suite or shared bathroom)

3. If self-isolating is going to cause you to need to miss in-person tutorials or teaching you should email your tutor to say you are self-isolating and organise online participation

4. The Porters Lodge will send you an email detailing the next steps including isolation requirements, the process for booking a test and how to organise catering support for meals to be delivered to your room (if you live on the Main Site or Rokos Quad)

5. If it is deemed appropriate by the Duty Home Bursar (DHB), your household will also be instructed to self-isolate whilst we await your test results and relevant departments will be informed so we can provide you with the necessary support

6. The catering team will provide you with support according to where you live in College and the severity of your symptoms:
   - **Main Site/Rokos Quad**: breakfast, lunch & dinner will be delivered to room (rubbish & food waste are to be kept inside your room for the 24 hours period until your test results are received).
   - **GAB**: in the initial 24-36 hours whilst a test is taken and results are received, students are encouraged to help each other out as much as possible. If your symptoms are severe and you are unable to cater for yourself, the catering team will provide additional support as required.

7. Scouts (cleaning staff) will continue the cleaning of communal areas with heightened Personal Protective Equipment and provide cleaning materials for students to self-clean shared bathrooms.

8. COVID test results are sent to you and the Duty Home Bursar

9. The Duty Home Bursar will email you, your household and relevant departments to confirm test result
   - **IF POSITIVE**: The College has detailed plans in place should your test result be positive. You will immediately receive further guidance from the Duty Home Bursar
   - **IF NEGATIVE**: You and your household no longer need to isolate (provided you are no longer displaying symptoms of COVID-19)

Pembroke is committed to protecting the privacy of your personal data – our privacy policy is online: www.pmb.ox.ac.uk/about/privacy-policy