



## PEMBROKE COLLEGE, OXFORD

### College Lecturer (Career Development) in Japanese

#### Further Particulars

Subject Details	<p>Pembroke College wishes to appoint a College Lecturer in Japanese, with expertise in Modern Japanese Literature, for one year, from 1 October 2025, with the potential to extend for a further year thereafter.</p> <p>Teaching will include Modern Japanese Literature and text translation tutorials. All teaching takes place in small groups. The postholder will have an average of five hours' contact time per week during the eight weeks of Oxford's three terms. They will be expected to run paper and revision classes, set and mark college exams, and participate in undergraduate admissions. They will also take on some administrative and pastoral responsibilities.</p> <p>The <a href="#">course handbook</a> gives you a useful introduction to the course at Oxford.</p>
College Fellow	Professor Linda Flores
Period of appointment	From 1 October 2025 to 30 September 2026, with the potential to extend until 30 September 2027. College lectureships of this type are not intended as full-time posts and will often be most suitable for doctoral students in the final stages of their degree or postdocs holding other posts who are seeking additional teaching experience.
Duties	<p>You will be involved in the academic administration and pastoral care of Pembroke's undergraduates and visiting students.</p> <p>Duties will include:</p> <ul style="list-style-type: none"><li>• Organising and delivering teaching for an average of five hours' contact time during the eight weeks of term, for three terms in each academic year.</li><li>• Setting weekly essays and providing timely feedback.</li><li>• Setting and marking College exams at the start of term.</li><li>• Writing end-of-term reports on the performance of your undergraduates using a web-based system (TMS).</li><li>• Participating in the annual undergraduate admissions exercise.</li><li>• Taking part in College Open Days and any other access activities in your subject area.</li><li>• Attending and arranging College events for undergraduates and graduates.</li></ul>

Salary	The stipend will be in the range of £13,807-£15,257 per annum, according to experience and qualifications. All salary figures are based on 2024-25 rates and are subject to an annual uplift.
Other benefits	<ul style="list-style-type: none"> <li>• An entitlement to take three meals in college per week.</li> <li>• Membership of USS pension scheme.</li> <li>• A teaching allowance of £1,067.08 p.a. (current year's figures and subject to uplift).</li> <li>• Use of a teaching room at Pembroke College.</li> </ul>
Selection criteria	<ul style="list-style-type: none"> <li>• Strong educational background, with a good first degree in Japanese or an equivalent qualification.</li> <li>• Holding or working towards a doctorate degree in Japanese.</li> <li>• Relevant teaching experience and ability to teach the courses set out above.</li> <li>• Good written and spoken Japanese and a high level of proficiency in English.</li> <li>• Willing and able to undertake the administrative duties set out above and provide pastoral oversight.</li> </ul>
How to apply	Please submit an electronic copy of your CV and covering letter to the Academic HR Administrator ( <a href="mailto:academichr@pmb.ox.ac.uk">academichr@pmb.ox.ac.uk</a> ) by <b>9am (UK BST) on Monday, 9 June 2025</b> . Please give details of two referees who will be asked for references if you are invited to interview. Interviews are planned to be held in <b>mid-June</b> .
About Pembroke College	<p>Pembroke College was founded in 1624 and occupies attractive buildings in central Oxford. Pembroke College is committed to maintaining a vibrant scholarly community, combining excellence in teaching and internationally recognised research. The College has a warm and welcoming atmosphere and is home to a dynamic group of early career academics across the disciplines.</p> <p>The College has an undergraduate body of about 380, around 250 graduates, and 30 visiting undergraduate students from leading universities in the USA, China and Hong Kong. It accepts students in most subjects taught at Oxford University, including Japanese (alongside Chinese and Arabic). The College admits up to four undergraduates a year and also offers scholarships for doctoral students in Japanese.</p> <p>The college also has a strong commitment to access and outreach.</p>
Right to work	<p>Appointment to this post is dependent on the candidate demonstrating that they have the right to work in the UK. At all times your employment is subject to the provision of original documentation to establish your right to work and remain in the UK, which the College requires in order to comply with its duties under the Immigration, Asylum and Nationality Act 2006. It will remain your responsibility to ensure that you are able to produce such documentation as and when requested from you.</p> <p>Candidates that require a visa to work in the United Kingdom are</p>

	encouraged to check before applying to ensure that they are eligible for an appropriate visa using the information provided by the <a href="#">University of Oxford Staff Immigration Team</a> .
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