

## Welcome to Pembroke College.

We are very conscious of the measures required to continue to ensure the safety and security of our community and reduce the risk of spreading COVID-19.

Our current approach is focused on ensuring our colleagues and guests are as comfortable as possible whilst we deliver your event experience.

- **Please do not enter** the College if you are currently experiencing any COVID-19 symptoms.
- If you have been **fully vaccinated** in the UK or Ireland, or are **exempt from self-isolation** for other reasons, and are notified that you have been in **close contact** with someone who has tested positive for COVID-19, please notify your Event Organiser. If you are not yet onsite, we request you take a PCR test before your arrival, or if you are notified whilst onsite, please take a PCR test as soon as possible.
- If you are **not fully vaccinated** in the UK or Ireland and are **not exempt from self-isolation** for other reasons, and have been in **close contact** with someone who has tested positive for COVID-19, you may have to self-isolate according to UK Government guidance. If you are already onsite please notify your Event Organiser who will discuss the options with Pembroke College.
- If you are a **UK resident** and develop **COVID-19 symptoms** whilst onsite at an event, please return home safely and directly if you are able to, and follow Government guidance on taking a PCR test and self-isolating. If you are too unwell or unable to travel safely, please self-isolate in your College accommodation, and notify your Event Organiser who will discuss the options with Pembroke College.
- If you are an **overseas resident** and develop **COVID-19 symptoms** whilst onsite at an event, please self-isolate in your College accommodation, book a PCR test and notify your Event Organiser who will liaise with Pembroke regarding the options.
- **NHS Track and Trace** is available at the Lodge entrance should you wish to check in on arrival.
- We encourage **continued and frequent sanitation** whilst in the venue, using the sanitiser and hand washing facilities available. We provide anti-bacterial wipes in all meeting rooms – you can use these to wipe down your immediate area (tables, chairs etc) and any shared equipment before and after use.
- We recommend making use of all **natural ventilation** (by opening windows, doors and vents), in enclosed spaces.
- **Face coverings** are encouraged but optional.

For your reassurance we operate with the highest possible cleanliness standards and continue to adapt our procedures to keep us all safe.

**If in doubt** please follow UK Government guidance, speak to your Event Organiser or a member of College staff.

We thank you for your support.

UK Government Guidance <https://www.gov.uk/coronavirus>

NHS Test & Trace Close Contacts Info: <https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works>

Nearest Local Testing Centre: <https://westgateoxford.co.uk/shops/cignpost-express-test>