CODE OF CONDUCT
FOR THE USE OF COMPUTING FACILITIES AT PEMBROKE COLLEGE

The College provides computing equipment and access to networks only for the furtherance of the academic work of Fellows, staff and students. All users of any College computing are required to observe this Code of Conduct.

DEFINITIONS

ACADEMIC WORK includes uses such as teaching, research, personal educational development, and development work associated with teaching, research or personal education.

COMPUTING FACILITIES AT PEMBROKE COLLEGE include all computers and printers located in and belonging to Pembroke College, all network hubs and switches, all network cabling and all college servers. Peripherals such as monitors, keyboards, mice, mouse pads, Ethernet data points, Ethernet cables and printer card readers are included within this definition.

THE CODE

1. I will ensure that I will follow all University and College rules and regulations for computing use and network access. I understand that I am obliged to adhere to these rules and regulations and I confirm that I have read the rules and regulations. [ ] I agree.

2. I will not copy or attempt to copy or pirate any software installed on College computers. [ ] I agree.

3. I will not ‘hack’, attempt to hack, or otherwise gain non-authorised access into any College, University or other computer or account or dataset.
   - I understand that this also means that I will not use anyone’s username and password other than my own. I understand that using someone else’s username and password automatically constitutes ‘non-authorised’ access, even if someone else gave me their username and password and gave permission for me to use them. [ ] I agree.
   - I understand that if I give my username and password to someone else, that I am contributing to ‘non-authorised’ access, which is prohibited. [ ] I agree.

4. I will not receive, create, transmit or store any offensive, obscene or indecent material, or any data capable of being resolved into indecent images or material.
   - I understand that pornography of any type is strictly prohibited. Any such site, for example playboy.com, which shows pornographic images or nudity, is not permitted viewing with any College facility. [ ] I agree.

5. I will not create or transmit any material that is designed or likely to cause annoyance, inconvenience or needless anxiety.
   - I understand that sending e-mail to someone who has asked me not to contact them is not permitted. [ ] I agree.

6. I specifically agree to follow College and University conventions with regard to electronic mail facilities.
   - I understand that I must not initiate or pass on chain letters or other unwanted junk mail.
   - I understand that I must log in regularly and take care not to allow mail to accumulate in mailboxes.
   - I understand that I may not send any email that does not correctly identify the sender of that email or that attempts to disguise the identity of the computer from which it was sent. [ ] I agree to all points in Item 6.

7. I understand that certain conduct is specifically prohibited.
   - I understand that certain Internet sites involving criminal or malicious activity fall within this category - examples of such sites would include sites which show how to manufacture bombs, sites which show how to hack or crack into computers, sites which provide downloadable software which can be used to monitor any type of network activity. [ ] I agree.

PLEASE TURN OVER
8. I will not create or transmit any defamatory material; in particular, I understand that I can make no defamatory statements or references within any website which lies in the domain of either the College or University.

9. I will not transmit any material that infringes the copyright of another person.

8. I understand that offering a network share of, copying or transmitting any graphic, music or video file is an act that infringes the copyright of the owner of the file - and that I am personally liable for civil and/or criminal damages for copyright infringement if I engage in such prohibited activity.

10. I will not permit any unauthorised or deliberate access to College computing facilities by unauthorised persons.

11. I will not use any College facility for commercial gain or non-academic activities.

12. I understand that I must not use the name of either Pembroke College or the University of Oxford in any commercial or business activity in which I am involved, whether that activity is run using a computer or any other means of communication. I will not use the name of either Pembroke College or the University of Oxford in any commercial or business activity in which I am legitimately and otherwise involved (for example, using a privately-owned computer connected to the Internet by a private Internet Service Provider). I specifically understand that I may not list my College and University e-mail account as a point of contact for any business and I specifically understand that I may not list my College address as a postal address for any business.

13. I understand that this Code implies that all information held in any College computer facility is prima facie confidential unless obviously intended for unrestricted dissemination. No one should attempt to access information unless he or she has explicit or implicit permission to do so. Implicit permission may, for example, consist of a reference in a manual or other documentation to the contents of a particular file. It is particularly important to note that the fact that information may be readable (or even alterable) does not in itself imply permission for it to be read. Some files may be available for public scrutiny, but browsing through file spaces is not generally permitted. Information in transit on a network is similarly confidential and the unauthorised monitoring of network traffic is explicitly forbidden.

14. I understand that Parliament has enacted a Computer Misuse Act and that I may be subject to criminal prosecution for any conduct which contravenes this Act.

**ACKNOWLEDGEMENT**

In signing this Code of Conduct form, I understand and agree to all terms herein; and I understand and agree that the College reserves its right to take disciplinary and/or legal action against me if I cause the College to be involved in legal proceedings as a result of violation of any item herein.

NAME (BLOCK CAPITALS)…………………………………………………… DATE…………………………….

COURSE:……………………………………YEAR:……………. SIGNED:……………………………………….