ARRIVING and REGISTRATION

This document gives you the dates and times you should arrive at College, and then tells you about registration once you are here.

ARRIVING AT THE COLLEGE

You should arrive at the following times:

**Undergraduates:** Sunday, 1st October 2017 between 9am and 2pm. If at all possible it is better not to arrive before Sunday as the normal term-time facilities are not available and there are fewer students available to show you around. If an early arrival is unavoidable we will of course do all we can to welcome you. You will be asked for your arrival details within the online form pack which you must complete.

**Visiting Students:** Sunday, 1st October 2017. If you need to arrive before Sunday, 1st October, please indicate this in the relevant section of the online form pack. Please note that an additional charge per night will be made for arrival earlier than Sunday, 1st October.

**Graduates, including MBA and PGCE courses:** You should be informed by your departments or the Business School when you are required to arrive in Oxford and to attend events. It is the responsibility of each fresher to seek such information from their department/the Business School.

**On arrival at the College,** you should report to the Lodge, where you will be issued with a pack containing your room licence agreement, your room keys and your College access card.

A free buffet lunch will be available between 12 noon - 2.30 pm in the Hall for all students arriving on Sunday 1st October and any parents/family/accompanying party. A short talk, specifically for those accompanying new students will then take place at 1 pm and 2.30 pm in the Pichette Auditorium which is across the bridge from the main site (students do not need to attend this talk). We would expect most parents/families/friends to leave soon after these talks and start the long journey home.

Freshers will be kept busy making introductions, meeting their new friends, logging onto the WiFi and being shown around the College by some of our second year students. The whole emphasis of this afternoon is getting our new students orientated.

**Directions for arrival by car:** If arriving by car you will probably enter Oxford along either Oxpens Road/Botley Road or Abingdon Road; in either case take care to follow the various traffic restrictions and one-way signs, which can be quite confusing. For maps go to [http://www.pmb.ox.ac.uk/contact-us/getting-pembroke](http://www.pmb.ox.ac.uk/contact-us/getting-pembroke)

**Approaching along Abingdon Road (A4144) from the South and West (via the Ring Road).** After crossing Folly Bridge you will be on St Aldates but will now be taken on a slightly circuitous route by the City’s traffic system. You must turn left onto Thames Street and then right at the first traffic lights onto Speedwell Street, turning immediately right again (still Speedwell Street). At the end of Speedwell Street turn left, rejoining St Aldates. As you reach the very obvious landmark of Christ Church College’s ‘Tom Tower’ on the right, Pembroke is on your left and you should turn immediately left into Pembroke Square. Please watch carefully for pedestrians.

**Approaching along Botley Road (A420) from the East and North (via the Ring Road).** After going under the railway bridge, go straight over the first mini-roundabout, then right at the second mini-roundabout, and right again at the final mini-roundabout immediately afterwards – following signs to the ice rink helps. This road turns into Oxpens Road and then becomes Thames Street. Just before the ice rink on your right hand side there is a car park (Oxpens Car Park) – take notice of this as you will be parking here after dropping
belongings at the College. At the second set of traffic lights (not including pedestrian crossings) turn left onto Speedwell Street, and then immediately right (still Speedwell Street). At the end of Speedwell Street turn left, onto St Aldates. As you reach the very obvious landmark of Christ Church College’s ‘Tom Tower’ on the right, Pembroke is on your left and you should turn immediately left into Pembroke Square.

In Oxford parking is a problem. There is NO on-street parking close to the College and the approach road to the College (Pembroke Square) is very narrow and quickly becomes congested on the day that Freshers arrive. To ease matters the College opens up the North Quad on the day for cars to be parked there while Freshers register and take their luggage to their rooms. However, the North Quad has only limited space and so it is essential that, once unloaded, cars are moved from North Quad to the nearest public car park. This is the Oxpens car park (next to the Ice Rink), and is about a ten-minute walk from the College. We expect whoever is driving the car to remain with it until unloaded and then move it to a public car park. The limited parking and unloading space can result in slight delays; please bear with us and follow the instructions of the porters and other College staff. Members of the student body will be on hand on Sunday 1st October to help you speedily unload and keep the whole process moving as quickly as possible.

REGISTRATION

Undergraduates/Visiting Students from outside the UK should register between 2 pm and 4 pm on Sunday 1st October in the Academic Office.

Undergraduates from the UK/EU should register between 9 am and 11 am on Monday 2nd October in the Harold Lee Room. See the undergraduate freshers’ week timetable for details of timeslots.

Graduate students should check-in at the Academic Office on Staircase 5 the next working day after they arrive, or as soon as possible. See the graduate freshers’ week timetable for more information.

MBA students should complete registration by visiting the relevant departments in College (Academic Office and Accounts) either the week before, or at some time during, Freshers’ Week, but as soon as possible after arrival.

What will happen at registration?

Please ensure you read the relevant section for your student status.

Undergraduates

You will register and pick up your University card from the Academic Office staff.

Our Chefs will also explain how our meal system works, and will be happy to answer any queries you may have. They will be very happy to discuss with you now, or at a later time, any special requirements you may have, and he and his team will do their utmost to accommodate your needs. If you have registered for special dietary requirements (e.g. vegetarian, vegan) you can collect your card which you must show in Hall at meal times.

Graduates

All graduate students should check-in at the Academic Office as soon as possible after your arrival (ie within a day or so). You can then collect your University card and complete your enrolment. If you are from outside Europe, please bring your passport and visa with you, as we will need to copy this for our records.

MBA students are required to attend the Business School for the MBA Induction on Monday 2nd October
(subject to confirmation by the Business School) and should therefore complete registration by visiting the relevant departments in College (Academic Office and Accounts), either the week before or at some other time convenient during Freshers' Week, but as soon as possible after arrival.